



# THE AMERICAN UNIVERSITY OF ROME GRADUATE SCHOOL

CATALOG 2021-2022

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American Universities Abroad (AUA)

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International Association for College Admission Counseling (IACAC)

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National Association for College Admission Counseling (NACAC)

National Association of Student Financial Aid Administrators

The Forum on Education Abroad

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The American University of Rome provides equal opportunity for all qualified individuals in its educational programs and activities. The University does not discriminate on the basis of race, color, religion, national origin, sex, age, disability, marital status, personal appearance, sexual orientation, family responsibilities, political affiliation, source of income or veteran status. It conforms to all applicable federal and state non-discrimination laws. The policy of equal opportunity applies to every aspect of the operations and activities of the University and includes admissions and employment.

## **LIMITATIONS AND CATALOG PROVISIONS**

This catalog must be considered informational and not binding on the University. It is current as of the time of its printing. However, the University reserves the right to change admission or degree requirements or refuse to grant credit or a degree if the University, in its sole judgment, determines that the student has not satisfactorily met its requirements. The University will make every effort to inform students and prospective students of any such changes.

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## ACADEMIC CALENDAR

The academic calendar is for informational purposes only. Please refer to [http://www.my.aur.it/ICS/Academic\\_Calendar.jnz](http://www.my.aur.it/ICS/Academic_Calendar.jnz) for current dates and future calendars.

### SUMMER SESSION II 2021

#### July 2021

2	Friday	Classes start. ADD/DROP a course without a 'W' recorded
5	Monday	Classes held. ADD/DROP a course without a 'W' recorded
6-8	Tue-Thur	Classes held
12-15	Mon-Thur	Classes held
19-20	Mon-Tue	Classes held
21	Wednesday	Classes held. Last day to DROP a course with a 'W' recorded
22	Thursday	Classes held
26-27	Mon-Tue	Classes held
28	Wednesday	Last day of classes
29	Thursday	Final Exams

### FALL SEMESTER 2021

#### August 2021

23-28	Mon-Sat	Arrival Week Activities
26	Thursday	Arrival for students without visa (90 days period)
30	Monday	Classes start. ADD/DROP session starts

#### September 2021

3	Friday	End of ADD period
10	Friday	Last day to DROP a course without a 'W' recorded

#### October 2021

11	Monday	Spring 2022 registration for AUR degree students starts
21	Thursday	Spring 2022 registration for AUR degree students ends

#### November 2021

1	Monday	All Saint's Day. Italian National Holiday, University closed
8	Monday	Deadline for submission of Master's Thesis
9	Tuesday	Last day to DROP a course with a 'W' recorded
20-22	Sat-Mon	Departure for students without visa (90 day period)
22-26	Mon-Fri	Fall Break Week
25	Thursday	Thanksgiving holiday. No classes held

#### December 2021

6	Monday	Last day of classes
7	Tuesday	Study Day
8	Wednesday	Immaculate Conception. Italian National Holiday, University closed.
9-10	Thu-Fri	Final exams. Master's Thesis defenses.
13-14	Mon-Tue	Final exams. Master's Thesis defenses.

## J-TERM 2022

### January 2022

7	Thursday	Classes start
8-9	Fri-Sat	Classes held
11-16	Mon-Sat	Classes held
18-20	Mon-Wed	Classes held
21	Thursday	Last day of classes

## SPRING SEMESTER 2022

### January 2022

24-29	Mon-Sat	Arrival Week Activities
31	Monday	Classes start. ADD/DROP session starts

### February 2022

4	Friday	End of ADD period
11	Friday	Last day to DROP a course without a 'W' recorded

### March 2022

21-25	Mon-Fri	Spring Break
28	Monday	Classes resume
29	Tuesday	Summer and Fall 2022 registration for AUR degree students starts

### April 2022

7	Thursday	Summer and Fall 2022 registration for AUR degree students ends
8	Friday	Deadline for submission of Master's Thesis
9	Saturday	Make up for April 15 (Friday schedule)
12	Tuesday	Last day to DROP a class with a 'W' recorded
15	Friday	Easter Friday, University closed
18	Monday	Easter Monday. Italian National Holiday, University closed
25	Monday	Italian Liberation Day. Italian National Holiday, University closed

### May 2022

1	Sunday	Italian Labor Day. Italian National Holiday, University closed.
9	Monday	Classes held, Monday schedule
10	Tuesday	Classes held, Monday schedule
11	Wednesday	Study Day. Master's Thesis defense.
12-13	Thu-Fri	Final exams
16-17	Mon-Tue	Final exams
26	Thursday	Commencement Day

## SUMMER SESSION I 2022

### June 2022

1	Wednesday	Classes start. ADD/DROP session starts
2	Thursday	Republic Day. Italian National Holiday, University closed.
3	Friday	Classes held. ADD/DROP a course without a 'W' recorded
6-9	Mon-Thur	Classes held
13-16	Mon-Thur	Classes held
20-23	Mon-Thur	Classes held
21	Wednesday	Classes held. Last day to DROP a course with a 'W' recorded
27-28	Mon-Tue	Classes held
29	Wednesday	St. Peter & Paul, Rome Holiday, University closed.
30	Thursday	Final exams

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## ABOUT THE AMERICAN UNIVERSITY OF ROME

### **Mission Statement**

The American University of Rome prepares students to live and work across cultures as skilled and knowledgeable citizens of an interconnected and rapidly changing world. AUR is a private, independent, not-for-profit institution of higher education, primarily offering undergraduate and graduate liberal arts and professional programs to degree and study abroad students from around the world. Taking the best of the American approach to interdisciplinary, student-centered learning, our international faculty and staff use Rome as our classroom and Italy and Europe as invaluable resources. AUR's innovative programs promote intellectual excellence, personal growth and an appreciation of cultural diversity in an international environment.

### **Goals**

The goals of The American University of Rome emanate from its culture of assessment and continuous improvement as it strives to be known as a leader among American international universities outside of the United States.

Primary among its goals is the quality of its liberal arts and professional academic programs, taught by a highly qualified international faculty and supported by advanced learning resources and technology so that student learning will reach the highest levels of excellence.

AUR Master's degrees build on the richness and variety of its BA Programs in the humanities, social sciences and business, on the tradition of collaboration across disciplines, multidisciplinary approaches and development of scholarly and professional skills. They offer the best of the American interdisciplinary approach to learning and student-centered education, focused on concrete academic and professional goals. Collaborative research is conducted and study groups are formed around contemporary issues and problems. The wealth of artistic, cultural and academic resources of Rome provides unique opportunities for study, research and internships. Rome is quite literally the classroom for on-site learning elements which compose an essential part of the M.A. programs and for reaching out to Italy, the Mediterranean and to the European academic, cultural and social context.

Classes are small and each individual student receives personalized attention. From the beginning of their degree, students are helped in shaping their professional career or research trajectories by the University's highly qualified international members of faculty, who have a wide range of research and policy experience.

### **Beyond the classroom**

AUR has a wide network of institutions which will help enrich students' experiences, support the international dimension and opportunities for internships and for students' future employment. AUR students are exposed to a wide array of extra-curricular activities that take place on-campus as well as in the city of Rome.

## WELCOME TO THE AMERICAN UNIVERSITY OF ROME

The American University of Rome is committed to excellence in education and the promotion of cross-cultural exchange. AUR is dedicated to encouraging academic achievement in its students and offers a curriculum designed to complement high academic standards and ensure an active learning environment with a low student/faculty ratio.

Founded in 1969, The American University of Rome is the oldest degree-granting American university in Rome. AUR is a coeducational, accredited university which offers the following M.A. degrees:

### **Master of Arts Degrees**

- Food Studies: Policies for Sustainable Production and Consumption
- Peace Studies: Religions in Times of Conflict
- Cultural Heritage: Sustainability and Community

### **The AUR Logo**

The American University of Rome's shield and logo is derived from the design of the distinctive paving pattern of Michelangelo's Piazza del Campidoglio on the Capitoline Hill in Rome. Its twelve-pointed geometry has a multitude of meanings, primary among them in this context the radiant role of Rome as the center of the world, the Caput Mundi, as the ancients fashioned it and as the Renaissance revived the concept. [James Ackerman, *The Architecture of Michelangelo* (1986), 166-70] Located prominently in the center the open book, a common university motif and symbol of knowledge, is inscribed with the University's year of founding, 1969 in Roman numerals. The book is encircled by AUR's motto "Inter Gentes Trans Orbem" (between people across the world) and in more detailed versions is shadowed by the architectural layout of the Colosseum. Together with the University's acronym the shield suggests AUR's place in Rome, a symbol of the millennial traditions of art, politics, science and culture that are the basis of the liberal education.

### **The Alumni of The American University of Rome**

The Alumni of The American University of Rome are a worldwide network of professionals who all share AUR as their common denominator.

The aim of the Office of Alumni Relations (AR Office) is to maintain and facilitate contact among Alumni, inform Alums about the University and its initiatives, organize events to facilitate networking and relationships, showcase the successes of Alumni and most importantly, connect (and re-connect them). With a firm belief that our strength is our community, the AR Office works with Development in the advancement of the University, both through fundraising as well as volunteering opportunities.

### **The Alumni Council**

Consisting entirely of active alumni, the Council aims to support the university's continued growth and development, in addition to promoting alumni fellowship and philanthropy. The Alumni Council was officially launched in May 2018 with 10 members with varying backgrounds and of different graduation years. In September 2021, the Alumni Council will start its second term of activity with a renewed group of active alumni.

### **Alumni Awards for Distinguished Service**

Once a year, during the annual Alumni Reunion, outstanding Alumni are honored with awards named after the tree founders of AUR: David T. Colin, Giorgio A. Tesoro and Lisa Sergio. The David T. Colin Award for Distinguished Service is presented annually to an Alumnus/a who has shown continuing dedication to AUR and its community. The Giorgio A. Tesoro Award for Dis-

tinguished Service by an Italian Alumnus/a was launched in 2019 and will be presented annually to an Italian Alumnus/a who has excelled personally and professionally and who has advocated for cultural exchange. The Lisa Sergio Alumnae Award for Distinguished Service was launched in 2019 and will be presented annually to an Alumna who has excelled professionally and made an impact in their fields and beyond. (Events and awards have been suspended in the last years due to the global COVID-19 pandemic. The AR office hopes to reinstate these activities as soon as possible).

## **FACILITIES AND ACADEMIC RESOURCES**

The University is located in a prestigious, residential area of Rome, on the crest of the Janiculum, Rome's highest hill, just a few minutes' walk from the historical Trastevere district.

A computer lab, a student lounge and administrative offices are located in a four-story villa. Adjacent to the villa, a five-story building houses classrooms, faculty offices a science lab, a computer classroom, and tutoring centers. The terrace atop the building offers a breath-taking view of Rome. A separate two-story villa, adjacent to the main campus, houses the University library. Other campus facilities include an Auriana auditorium, the art studio, a multimedia lab and faculty and administrative offices, all walking distance from each other.

The University is located close to the renowned American Academy in Rome, opposite the beautiful *Villa Sciarra* gardens and close to the stunning *Villa Doria Pamphili* park. The ancient Roman road of *Via Aurelia Antica*, the *Porta San Pancrazio* and the seventeenth century baroque fountain *Aqua Paola* are close by.

The neighborhood surrounding AUR offers a full range of amenities including restaurants, shops, cafes and an outdoor market. Several bus lines connect it to the historic center of Rome.

The American University of Rome is a top-quality institution of higher education that offers the best of the American approach to education and prepares students to live and work across cultures. Our faculty representation spans four continents and our student body comprises over 40 countries. An education at The American University of Rome ensures that graduates will be well-educated, self-confident and internationally aware.

### **Evans Hall Library**

The library offers a book and online collection tailored to the requirements of the degree programs offered by the University. The collection is carefully developed in collaboration with the faculty. The state-of-the-art online catalog allows users to search and locate books, articles, and a vast array of electronic resources efficiently. The library's physical holdings are supplemented by a number of electronic resources and sizeable libraries in Rome.

The University curriculum increasingly uses multimedia resources for the classroom. The library provides a collection of DVDs and videos.

Students can also enjoy a quiet study lounge for their work and research. The library facilities are complemented by a number of services including borrowing privileges, inter-library loans and a reserve collection. Our library staff is committed to high standards of library excellence and, to that end, offers a series of information literacy workshops and participates in foundational skills seminars every semester.

### **Smart Classrooms**

The use of instructional technology is an integral part of the teaching methods at The American University of Rome. All classrooms are equipped with an array of instructional technology, this includes PC, high-definition ceiling mounted digital projectors, DVD/Blu Ray players, webcams,

and table mics. Some classrooms are equipped with Smart Boards and/or large interactive touch screens. All classrooms at AUR have Wi-Fi access.

### **The Auriana Auditorium**

AUR's auditorium is equipped with an assortment of multimedia equipment including a complete public address system with wireless microphones, a Dolby surround sound system, state of the art video conferencing facilities and a High Definition ceiling mounted video projector.

### **Masina Art Studio**

The AUR Art Studio is located in Via Masina, next to the prestigious American Academy in Rome. It provides open and attractive instructional and exhibition space for Fine Arts and Print-making students.

### **Computer Services and Facilities**

The American University of Rome recognizes the importance of supporting an efficient technological infrastructure and providing quality instructional equipment to support its educational programs and enhance student learning. To further this aim, the University continuously reviews and updates the provision and enhancement of technology on campus. Students at AUR are given access to Office 365 with all its features and login access to the community portal, MyAur, providing students with real time academic information, online registration, campus life events, while also serving as the gateway to the Learning Management System (LMS).

### **IT Facilities**

The AUR network is based on Gigabit technology, with 10Gb in some locations, and connects to the internet through GARR, the Italian branch of GÉANT, the European network for the research and education community. There are approximately 180 workstations on campus (PCs and Macs) that service academic and administrative departments. In addition, AUR has over 22 Access Points (indoor and outdoor) to provide 100% Wi-Fi coverage on campus.

### **Computer Access for students:**

Student computer access is available from these locations:

- Building A PC computer lab
- Graduate Student Lounge
- The Multimedia Battista Mac lab

Macs are also available for students in the main Student Lounge, situated on the ground floor of building A. In addition, the lounge is also equipped with 12 laptops for self-service checkout.

### **IT Services**

The Office of Computer Services provides quality IT services to support the educational programs at AUR.

- Email and network accounts: students are assigned a network/AUR email account when they begin their studies at AUR. AUR's email system is hosted with O365.
- Office 365 and OneDrive: Students have free access to the Office 365 Apps (downloadable on multiple devices) including OneDrive for cloud storage, which provides over 1TB of storage space.
- Learning Management System: the LMS is AUR's online course management system. Every course offered at AUR interacts with an online environment giving students an enhanced learning experience. Through the LMS students have access to course communication tools, discussion forums, course announcements, online tests, handouts and an electronic grade-book allowing students to monitor their course progress. An overview of the LMS is given to

degree seeking students and to new faculty during their IT orientation. Additional training is available by request. The LMS is accessible through MyAUR. Course homepages will appear under the link “my courses” before the start of classes. LMS resources and video tutorials for students and faculty are available from the Helpdesk tab in MyAUR. (Requires login).

- MyAUR: MyAUR is the AUR community portal. Students have access to their academic information including course registrations, degree program information, online advising capabilities, unofficial transcripts, online registration and online add and drop. Faculty have access to their course teaching schedule, classroom assignments and downloadable academic forms & policies. Alumni have access to their unofficial transcript and extra alumni features. In addition, MyAUR provides users with up-to-date announcements, campus events information, academic calendars and an online course/syllabus search engine.
- Printing/copying cards: academic printing and copying is available from different locations on campus. Copiers/printers are available for faculty and students to use in the Building A computer lab, the Evan’s hall library and the faculty lounge. All copiers/ printers are connected to a print management system and can be accessed by swiping your AUR security badge. Further information can be found on the boards above each copier/ printer or on the Helpdesk tab of MyAUR (requires login).
- Training Program: the Office of Computer Services works closely with the Teaching and Learning Centre (TLC) to offer faculty and students workshops and training on the various information and technology services at AUR. Most faculty training is conducted through the Faculty development program offered regularly throughout the semester. Department training is also available and coordinated with the Program Director.
- Wi-Fi: Wi-Fi is available from any location on campus including classrooms, the Evan’s Hall library, the main office building, Auriana Auditorium, the Masina building and outdoor locations such as garden and terraces. A single SSID gives users seamless access to Wi-Fi on campus.

## STUDENT LIFE

### Student Life Office

The Student Life Office is the heart of student life at The American University of Rome. Our office strives to complement the academic mission of the University by providing and supporting opportunities for learning through extra-curricular activities. The activities and facilities of the Student Life Office promote students' personal growth, leadership development, social responsibility, multicultural awareness and intellectual inquiry. The Student Life Office staff is committed to providing superb service in an engaging environment to entice student participation in formal and informal activities.

The Student Life Office assists students with non-academic issues, encourages their participation in Italian culture and daily life and supports their social life both on and off campus. It plays an active role in bringing a wide variety of events and activities to students.

### Health and Well-Being Resources

The American University of Rome is committed to promoting health and well-being, in a caring and confidential manner, for all AUR students. The following resources are available:

**Health Services** – The Student Handbook provides detailed information on obtaining the appropriate health care services in Italy. There is a doctor on campus, available by appointment and free of charge to students. The Student Life Office also maintains a list of English-speaking doctors and dentists that students may consult. In case of an emergency, an ambulance will take the student to the nearest emergency room and if hospitalization is necessary, patients will be placed in the hospital best equipped for the particular illness or injury. If a student requests to be placed in a private hospital clinic, appropriate arrangements can also be made. All students are required to pay in private hospitals and clinics and are issued receipts for insurance reimbursement.

**Mandatory Health Insurance** – All students, whether part time or full time, must be covered by health and hospitalization insurance. Upon arrival in Italy, non-European Union students with a visa and applying for a *permesso di soggiorno* (permit to stay for study purposes) are required to obtain a health insurance policy. This policy must comply with the requirements of the Republic of Italy for access to emergency public health care. The University will provide relevant information and assistance to students to secure a health insurance policy upon arrival at AUR. The Republic of Italy requires, at a minimum, a health insurance policy. If you do not have a valid, international health insurance policy that provides coverage during your stay in Italy you may purchase an Italian health insurance policy through Eduservice.org which is a third party provider external to AUR. For further information on visas and permits to stay, please see 'Admission Requirements' section of this catalog.

**Psychological Counseling** – The American University of Rome provides its students with free, confidential psychological services. A certified counselor gives routine, non-medical counseling to students by appointment. Detailed information on this service can be found in the Student Handbook and on appropriate bulletin boards on campus. A psychiatrist is also available by appointment and free of charge to students for prescribing and monitoring medications. Medications commonly used in the U.S. for ADHD/ADD treatment are not available in Italy. Students should hand carry enough medications for their entire stay together with their doctor's prescription for the amount of medications being brought into Italy. Both mailing and receiving shipments of stimulants is illegal; shipping these medications from the U.S. to Italy can be charged as a criminal offense.



**Safety and Security** – Emergency phone numbers are located in the Student Handbook, posted in all AUR Student Housing apartments, and a card with all emergency numbers is provided to students upon arrival. If an emergency situation occurs it is critical that the appropriate emergency services be contacted first. In the event of a true emergency after-hours, AUR maintains an emergency number printed in the Student Handbook and answered by a University official.

In the event of student illness or injury, depending on gravity, the first action is to call emergency services (118) or proceed to the appropriate medical center. The staff on duty manning the emergency phone will be available if further assistance is needed. Within legal constraints, parents, guardians and the emergency contact will be contacted. Additional assistance is provided in the event of a medical evacuation. For non-emergency situations the Student Life Office can be consulted during normal business hours.

### **Money and Banking**

Students should plan to have access to enough money for meals, beverages and snacks, trips, sight-seeing, restaurants, theaters, concerts, films, art galleries, souvenirs and local transportation. An estimated cost of attendance and living budget can be found on the website. ATM machines are widely available in Rome and most Italian cities. Money can be exchanged into Euros at Currency Exchange Offices in the city center. Many hotels, stores and restaurants accept credit cards. The University cannot cash or guarantee personal checks. Students can open a bank account in Italy only after receiving an official permit to stay.

### **Housing**

Students may elect for The American University of Rome to arrange university housing on their behalf or may choose to make their own housing arrangements in private apartments. The American University of Rome takes great pride in providing students with safe, comfortable living environments. All students opting for university housing are provided with fully furnished apartments in areas surrounding the campus for a “full immersion” cultural experience. Each apartment is typically shared by 5 or 6 students in double rooms and includes the following amenities: PC computer, Wi-Fi, land-line phone, linens, towels, washing machine and a fully equipped kitchen.

### **Student Conduct**

The American University of Rome, as a university dedicated to promoting the intellectual and social growth of its students, obliges students to respect one another and behave in a decorous manner both inside and outside the University. The President of the University has the authority to discipline or to dismiss any student who is in violation of the laws of the Republic of Italy or whose conduct violates the rules and regulations of the University. Detailed information on the student code of conduct and other relevant policies, can be found in the Student Handbook.

### **Athletic Facilities**

In an ongoing effort to provide opportunities to keep (or get!) fit, AUR has an agreement with a local gym (palestra) for students to use its facilities. For full time AUR degree-seeking and Master students, AUR provides free gym membership. For all other students in attendance at AUR, Student Life has obtained a special discounted price for each academic semester; interested students should pay and enroll directly at the gym.

### **Athletic Programs**

The American University of Rome is a founding member of both the male and female Universities of Rome Soccer, Basketball and Volleyball Leagues. For a full list of other sports activities offered at AUR, please see the AUR website - Student Life page.

## EXCURSION OPPORTUNITIES

Excursions are organized by the Office of Student Life and also by the different MA Programs to destinations of cultural interest in Italy and in Europe. Information will be provided to students upon arrival and during the academic year.

## SPECIAL PROGRAMS

The American University of Rome offers various credit and non-credit programs to meet the educational needs of the local and international community. Members of the community are welcome to enroll in the University's regular and special courses of the M.A. Programs.

### Visiting Scholars Program

The Graduate School of The American University of Rome welcomes applications to its Visiting Scholars Program that is open to scholars wishing to take advantage of AUR's expertise and resources and to contribute to the mission and goals of the Graduate School. Scholars are expected to have their own accommodations, funding and health insurance, and they are responsible for applying for a visa, if necessary.

Visiting scholars will participate in the academic life of the Graduate School and may also contribute to co-teaching courses, giving seminars, mentoring students and offering public lectures. Applications are accepted on a rolling basis. For more information visit <https://aur.edu/aur-graduate-school-visiting-scholars-program>

### Career and Internship Office

The American University of Rome supports students in bridging the world of academia and the world of work through the AUR Career and Internship Office. The university maintains a wide network of partner organizations, public and private. The office provides students with one-on-one attention and advice as they craft their CVs and research their fields of interest. The AUR careers and internships community portal is regularly updated with full and part-time job opportunities as well as information about available internships. The office provides resources such as student internship portfolios to consult, handouts regarding skills, values and sample CVs, as well as books on career related topics.

### Internship Opportunities for Graduate Students

Internships are a means of obtaining experience and practical knowledge relevant to thesis topics and future professional interests. To successfully complete an internship, students must demonstrate that they can relate the experience and knowledge acquired during the internship to the appropriate theoretical framework. For specific requirements, graduate students should check with their Program Directors. A formal agreement between AUR and the internship site organization is required before a placement can begin. If the internship takes place outside of Italy students will need to purchase their own insurance.

Students on federal aid are strongly advised to choose an internship outside the U.S. as U.S.-based internships may jeopardize federal aid eligibility. Contact the Associate Director of Financial Aid ([financialaid@aur.edu](mailto:financialaid@aur.edu)) for specific regulations.

### Academic Support Services

The following academic support services are available to Graduate students at AUR:

- The **Writing Center** helps students in all disciplines become more effective and confident writers. Meetings with students are on an individual basis to address specific writing issues

and problems such as developing a strong thesis, collecting ideas, developing thoughts, organizing paragraphs, incorporating secondary sources, revising, and editing. Faculty and graduate student tutors work together to improve students' critical reading, thinking and writing skills to more effectively meet their academic requirements.

To book appointments: <http://aurwritingcenter.simplybook.it/sheduler/manage>

- The **Italian Helpdesk** is available throughout the semester to support students in all levels of Italian language study.

## FINANCIAL INFORMATION

Please see the AUR website ([www.graduate.aur.edu](http://www.graduate.aur.edu)) for detailed financial information regarding tuition and fees, methods of payments, deadlines and refund policy.

## FINANCIAL AID AND SCHOLARSHIP FUNDS

### AUR Scholarships

The American University of Rome is committed to assisting students whose academic merit and/or financial need warrant support and currently offers a number of scholarships, which can be credited towards the first two semesters of graduate study. An application is required for these scholarships and deadlines can be found on the AUR website. For more information, please visit <https://aur.edu/graduate-school-financial-aid-scholarships>

### Student Training Program

The American University of Rome offers a limited number of student training positions to full-time AUR undergraduate and graduate degree-seeking students. Students who participate in this program receive training in various areas of the University in exchange for partial remission of tuition or reimbursement if tuition has already been paid in full. Training hours can range between 10-20 hours a week and are for the academic year. Graduate students are recommended to consider a maximum of 10 hours per week due to rigorous coursework.

For more information, please visit Student Training Program/The American University of Rome (<https://aur.edu/student-training-program>).

### U.S. Federal Student Aid

The American University of Rome participates in the U.S. Direct Loan Program for eligible U.S. citizens and eligible non-US citizens. For more information please see [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and [www.aur.edu](http://www.aur.edu) or contact the University Financial Aid Office at The American University of Rome, Via Pietro Roselli 4, 00153 Rome, Italy. AUR's school code for the FAFSA is G31025.

### The American University of Rome Enrollment Status for eligibility and reporting for US Title IV funds policy

In determining enrollment status for eligibility for Title IV funds at The American University of Rome our policy is as follows; to be enrolled half time a student must be taking at least a half time course load. 'Audit' courses, courses that are not matriculating to your degree and some remedial courses do not count. The reported status for the three enrollment periods (fall, spring and summer is determined as follows:

Enrolled Credits	Enrollment Status
6+	Full-time
3 - 5.99	Half-time
Less than 3	Less than half-time

## GRADUATE STUDENTS

To maintain US federal loan eligibility, graduate students must maintain satisfactory academic progress according to the AUR Academic policy here below:

Standards of Satisfactory Progress: The Graduate School has minimum standards of academic performance and successful course completion that students have to follow in order to remain enrolled at the University. Students are responsible for recognizing an academic difficulty and for taking

steps to resolve it. They should consult with their advisor immediately and, if necessary, seek additional assistance. When it is found that a student is in academic difficulty, and depending upon the severity of the situation, the student may receive:

- a written warning from the Program Director or Dean when the student receives a W, F or a D, or after the second C.
- a written termination of degree candidacy when the student has accumulated three failing grades (grades of F or D).

After the first semester, a graduate student who has received a written warning will also receive a Federal Aid Warning for the subsequent semester. If the student does not return to good academic standing after the subsequent semester, the student will be deemed ineligible to receive US federal loans.

The student may appeal this decision and if the appeal is approved, the student will be granted eligibility for a future semester/s on a Federal Probation status. See Appeal & Probation section below. The maximum time in which a graduate student is permitted to complete a Master's degree while maintaining Title IV eligibility is 150 per cent of the published program length. The maximum time frame depends on whether the student is full-time or part-time.

Example: If the published program length is 1.5 academic years, the maximum time to complete the program is 150% of 1.5, or 3 years total.

### **Appeal and Probation**

A student may appeal their loss of Title IV eligibility. They must submit the appeal within two weeks after the last day of classes of the semester. The appeals committee will meet and relay the decision to the student within one month after the submission of the appeal. The appeal committee may determine that the student may be placed on Title IV probation for an additional semester if they decide the student will be able to meet the school's satisfactory academic progress requirements by the end of the subsequent term.

### **Regaining Eligibility**

Students who failed to maintain eligibility may regain their Title IV eligibility through the appeals process (as described above) or by meeting the Satisfactory Academic Progress standards.

### **Return of Title IV Funds**

If a student (undergraduate or graduate) withdraws from AUR and has received financial aid, the student will be expected to pay back the amount of the financial aid that was not earned. The amount that students must return is determined on a proportional basis up to 60% of the entire term. If the student completed 20% of the term, the student has earned 20% of the total aid scheduled to be received. If a student completed more than 60% of the term, they have then earned all of their financial aid.

The withdrawal date is the date you inform the University you have chosen to withdraw. The Registrar's Office keeps this date and it is used to calculate the amount of financial aid that must be returned.

Funds must be returned in the following order:

1. Unsubsidized Federal Direct Stafford Loans
2. Subsidized Federal Direct Stafford Loans
3. Federal PLUS Loans received on behalf of the student or in the graduate student's name

Below are two examples of the calculations used to find the amount a student is expected to repay based on the date they withdrew:

#### *Example 1*

Remus withdrew from AUR on January 30th. The term he withdrew from began on January 5th and lasted 70 days. Remus has attended 26 days and has therefore earned 37 percent of his financial aid (26 days divided by 70 days equals 37 percent).

Remus received in aid:

\$1000 Unsubsidized Federal Direct Loans

\$3500 Subsidized Federal Direct Loans

\$4500 Total aid received

- The amount of aid earned is  $37\% \times \$4500 = \$1665$
- The amount of unearned aid is:  $\$4500 - \$1665 = \$2835$
- Remus was charged \$2500 in tuition. Percentage of his unearned aid is:  $100\% - 37\% = 63\%$ . Therefore,  $\$2500 \times 63\% = \$1575$
- The amount Remus must return is the lesser amount of steps 2 and 3; therefore in this case it is \$1575.
- Going by the order of funds to be returned, Remus would return first unsubsidized loans, and then subsidized, and finally Parent PLUS loans, until the total \$1575 has been repaid.

Unsubsidized Federal Direct Stafford Loans:  $\$1000 - \$1000 = \$0$

Subsidized Federal Direct Stafford Loans:  $\$3500 - \$575 = \$2925$

Total Returned \$1575

The total returned is the amount that will be billed to Remus's student account from his aid.

### *Example 2*

Romulus withdrew from AUR on January 20th. The term he withdrew from began on January 5th and lasted 70 days. Romulus has attended 16 days and has therefore earned 23 percent of his financial aid (16 days divided by 70 days equals 23 percent).

Romulus received in aid:

\$500 Unsubsidized Federal Direct Stafford Loans

\$4500 Subsidized Federal Direct Stafford Loans

\$5000 Total aid received

- The amount of aid earned is  $23\% \times \$5000 = \$1150$ .
- The amount of unearned aid is:  $\$5000 - \$1150 = \$3850$ .
- Romulus was charged \$1250 in tuition and \$1000 in housing. Percentage of his unearned aid is:  $100\% - 23\% = 77\%$ . Therefore,  $\$2250 \times 77\% = \$1732.50$ .
- The amount Romulus must return is the lesser amount of steps 2 and 3; therefore in this case it is \$1732.50.
- Going by the order of funds to be returned, Romulus would return first unsubsidized loans, and then subsidized, and finally Parent PLUS loans, until the total \$1732.50 has been repaid.

Unsubsidized Federal Direct Stafford Loans:  $\$500 - \$500 = \$0$

Subsidized Federal Direct Stafford Loans:  $\$4500 - \$1232.50 = \$3267.50$

Total Returned \$1732.50

The total returned is the amount that will be billed to Romulus's student account from his aid.

## **Refund Policy for Financial Aid Students**

For any Title IV aid recipient terminating his or her program of study after entering the institution and before completing at least 60% of the payment period, the statutory Return of Title IV Fund policy will be implemented. This policy will calculate the amount of financial aid funds earned by the student during their enrollment.

The American University of Rome will calculate the amount of Title IV aid that was earned based on a payment period basis. The institution will determine:

- The Title IV aid disbursed or that could have been disbursed.
- The percentage of Title IV aid earned by the student.
- The amount of Title IV aid earned by the student.
- The total Title IV aid to be returned or disbursed as a post-withdrawal disbursement.
- The amount of unearned Title IV aid to be returned by the school.
- The amount of unearned Title IV aid to be returned by the student.

Institutional refunds will continue to be calculated by the payment period. The student will be responsible for any tuition, fees, books or equipment not covered by Title IV funds.

## **Aid for Veterans and their Dependents**

The American University of Rome Master of Arts degree programs are listed as approved training for eligible U.S. citizens at the U.S. Department of Veteran's Affairs. AUR's VA Facility code is 31200084.

Educational assistance for Veterans of the U. S. Armed Forces:

- Post-9/11 G.I. Bill - Chapter 33
- Montgomery G.I. Bill - Chapter 30

There is also a Yellow Ribbon tuition waiver for Vets who are 100% eligible for Chapter 33 benefits in the second semester of the academic year. Please visit AUR's website for more information on applying to this tuition waiver <http://www.aur.edu/veterans-aid>

Dependents of certain veterans may be eligible for educational assistance through:

- Survivors' and Dependents' Educational Assistance Program (Chapter 35)
- Transfer of Post-9/11 GI-Bill Benefits to Dependents (TEB)

For more information please visit the G.I. Bill Web site (<http://www.gibill.va.gov/>), or contact our Financial Aid Office at The American University of Rome.

## **AUR Alumni Discount**

All AUR Alumni who enroll in The American University of Rome Graduate School are offered a 10% discount on tuition fees.

## **Privacy Policy of Financial Records**

In accordance with The Family Educational Rights and Privacy ACT of 1974 (FERPA), non-University individuals (including parents) cannot have access to the student's financial records, unless authorization from the student is obtained. Students may allow parents or a third party to access their financial account by completing a form authorizing the Finance Office to permit non-University individuals to view their financial record.

## **Tax Benefits (For U.S. taxes only)**

The Internal Revenue Service requires all eligible institutions to report annually certain informa-



tion about qualified tuition, fees and related expenses to each student.

The information reported on form 1098-T, will help the students. To facilitate accurate reporting, the student must inform The American University of Rome of a permanent address to which the 1098-T form can be sent.

Please visit the IRS website for more information at [www.irs.gov/publications](http://www.irs.gov/publications) in order to verify federal government tax benefit for education.

## **ADMISSION REQUIREMENTS**

Admission to The American University of Rome is on a competitive basis. Students are selected without regard to age, race, sex, creed, national or ethnic origin and disability. Requests for financial aid do not affect decisions on admission.

Applicants for graduate study must have earned a Bachelor's degree from an accredited institution, with a minimum grade point average of 3.00 or equivalent. Applications for full-time study are accepted for the Fall and Spring Semester (Peace Studies and Cultural Heritage, only).

The admissions process for the M.A. graduate programs requires the following:

- A completed application form accompanied by a non-refundable application fee of 50 US Dollars for United States citizens and permanent residents and Canadian citizens, or 50 Euros for citizens and permanent residents of countries other than United States or Canada.
- Official university transcripts from all institutions attended. Applicants must have earned a minimum grade point average of 3.00, or equivalent, out of 4.00
- Curriculum Vitae
- A motivation letter (minimum 700 words) which explains the applicant's interest in the M.A. Program and his/her career goals
- At least one academic letter of recommendation (from an academic advisor or professor at the undergraduate/graduate level), and one professional letter of recommendation (Applicants in the workforce for more than 5 years may submit two professional letters of recommendation).
- A scan of the student's passport photo page or European Union ID
- If undergraduate degree was conducted in a language other than English: Official TOEFL results, IELTS Academic (minimum score 7) or DuoLingo (minimum score 125).

All documents must be original and sent from their original source (i.e. ETS Center, College Board, the university and teacher/professor/counselor).

Students who have taken the GRE may submit their scores as optional/additional documentation.

### **Transfer of Graduate Credit**

A maximum number of 12 graduate credits from institutions of higher education accredited by an American regional accrediting association, or from nationally recognized institutions of higher education outside of the U.S. may be counted toward the master's degree.

In order for a transfer credit request to be considered, the following conditions must be met:

- Each grade earned must be B- or above (or other equivalent grade scale);
- The course(s) must be relevant to the degree program as a whole;
- Credits cannot have been used to complete another degree.

In addition to the regular admissions requirements, applicants requesting to transfer credits must



submit official transcripts of graduate-level work that will be reviewed by the Registrar. All transfer credit and course equivalency requests must be approved by the Dean and the Program Director of the relevant program. Furthermore:

- Research Methodology and Thesis Preparation courses are not eligible for transfer credits;
- Transfer credits that are accepted will have no effect on the cumulative grade point average at The American University of Rome.

Upon acceptance of any number of transfer credits (maximum 12 credits), applicants will be informed of their adjusted study plan, tuition fees and billing procedures.

### **Application Deadlines**

The admissions cycle is run on a rolling basis with six distinct application rounds for Fall enrollment and four rounds for Spring. For an application to be considered complete, the online application form and all supporting must be received by the relevant application deadline, otherwise the candidacy will be rolled over to the next round.

### **English Language Proficiency**

Applicants who have completed their Bachelor's degree program in a language other than English must demonstrate a C1 proficiency in the English language by submitting the official test scores from TOEFL, IELTS or DuoLingo. An academic writing sample is also strongly recommended to demonstrate the candidate's mastery of the language.

TOEFL minimum score accepted: 100 Internet based. The American University of Rome TOEFL institutional code for reporting purpose is 0579. Information concerning the TOEFL may be obtained at [www.toefl.org](http://www.toefl.org)

IELTS minimum score accepted: 7.0. Information concerning the IELTS may be obtained at [www.ielts.org](http://www.ielts.org)

Duolingo minimum score accepted: 125. Information concerning Duolingo testing may be obtained at [www.duolingo.com](http://www.duolingo.com)

### **Interview**

Personal interviews are required of all applicants. They may be conducted face-to-face, on the phone, or via Skype. Upon completion of the application, students will be contacted by the Admissions Office to schedule an interview.

### **Deferred Admission**

A student who has been accepted to The American University of Rome but cannot enroll immediately may request a deferral. Students who wish to defer are required to pay the non-refundable tuition deposit (of 500 Euros or Dollars). A deferral can be granted up to one academic year, after which the student loses their deposit and must re-apply for admission to the University.

### **Visas and Permit to Stay**

*Student visas must be obtained prior to leaving one's home country. It is not possible to apply for a student visa after arriving in Italy.*

All students who hold a non-European Union/EEA passport are required by law to obtain a student visa from the Italian consulate before departing from their home country. It is the student's responsibility to obtain his or her student visa. AUR will provide an official enrollment letter for

visa application upon receipt of the enrollment deposit payment.

Students applying directly to AUR must present their application for a student visa to the Italian consulate which serves their place of residence. The process generally takes between one and three months. Students should check with their local consulate to make sure they have all the necessary documents before presenting their application. Full-time AUR students are eligible for a student entry visa and a permit of stay. Please contact us at: [studentlife@aur.edu](mailto:studentlife@aur.edu) should you require assistance.

Upon arrival in Rome non EU students will submit an application to obtain a *permesso di soggiorno per studio* (student permit to stay in Italy), which is issued by the local authorities at the *Questura* (police station). Students are also required to purchase health insurance. The Student Life Office will help students obtain their first stay permit and health insurance. Further information on this process and the mandatory health insurance can be found in the '**Student Life**' section of this catalog.

### **Audit Students**

Non-degree students may register to audit a course at The American University of Rome. Students do not earn college credit for audited courses.

### **Non-matriculating Graduate students**

Students who desire to register for graduate courses, to transfer the credits back to their home institution must provide the AUR admissions office with their school's approval and may only enroll in a maximum of 6 credits per semester.

## ACADEMIC REGULATIONS

### Credits

At a minimum, one semester credit hour equals 15 classroom contact hours of lectures or equivalent value in practicum or research. The majority of courses listed in this catalog carry three semester credit hours. Some courses worth 6 credits and also 1 credit courses are available. A 3 credit internship requires 150 hours of work experience. Credit information on individual courses can be found below each course description at the end of the catalog.

### Residency Requirements for all 15-month Master's Programs

Enrollment as a graduate student at The American University of Rome is compulsory for the course credits to fulfill in each program, except for the internship and the thesis that can be completed in locations other than Rome. Due to federal regulations, students enrolled in the Federal Student Loan program for graduate study cannot complete their internship or thesis in the United States.

The thesis defense will be scheduled in Rome in December of Fall Semester II. Students are expected to defend their thesis in Rome at AUR unless other arrangements are granted at the discretion of each Program Director.

### Registration

All MA students will be pre-registered for their Program core courses. Before the semester starts, students will confirm their elective choices with the Academic advisors to complete and finalize their course schedule.

The University reserves the right to alter the course schedules, should the need arise. This could include cancellation of classes due to insufficient enrollment, change of scheduled course time, instructor or classroom.

MA students enrolled in less than 6 credits during a regular fall or spring semester must be following a pre-approved personalized course stream.

### Academic Advising

Each student will be assigned an Academic Advisor at the beginning of the semester for the entire duration of the Master Program. In addition, each student will have a Thesis Supervisor who will supervise the student in the preparation, writing and defense of the thesis.

It is recommended that there be frequent contact between the Academic Advisor and the student, at least once a month. This can be done through an appointment or via phone call or e-mail. After consultation with his/her Academic Advisor, the student is ultimately responsible for choosing and implementing his/her academic program.

### Core Course Waiver

A waiver is a means by which a student may apply previous coursework to waive core course requirements of the M.A. degree programs. Academic credit is not awarded, so a waiver does not reduce the total number of credits that must be earned for the degree. The waiver may be based on one course or a set of equivalent courses that demonstrate proficiency in the core course. All requests for core course waivers will be reviewed on an individual basis by the Registrar and the appropriate Program Director. The final decision is made by the Program Director. No more than two core courses can be waived.

In order to request a core course waiver, the student's equivalent coursework must meet the following criteria:

- Completed at institutions of higher education accredited by an American regional accrediting association, or from nationally recognized institutions of higher education outside of the U.S.
- Graduate-level and credit-bearing
- Completed within five years from the date of matriculation
- Earned a grade of B or better

*Please note: Undergraduate coursework and/or degrees do not count toward core course waiver requirements.*

If deemed necessary, the student may be asked to pass an exam, comprehensive of the core course material. In this event, a copy of a recent course syllabus will be provided if requested, but no other information will be given prior to (or during) the exam. Faculty will not be available to discuss the content or results of the examinations. Waiver exams are graded "pass/fail". Waiver decisions are final and are not subject to appeal or negotiation.

Students who are granted waivers must take course credits from available electives within their program to replace the credits from which they have been waived.

Please visit the AUR Grad website for information on how to apply for a core course waiver.

### **Learning Accommodations**

The American University of Rome does not discriminate based on differing abilities and is committed to providing all students with a high quality educational experience.

While not bound by the "Americans with Disabilities Act" and other legislation, the American University of Rome still makes every attempt to provide all reasonable accommodations.

Possible accommodations may include:

- Extended time for papers or projects
- Time-and-a-half for testing
- Testing with limited distractions
- Tape lectures (with appropriate permission)
- Use of a computer for essay exams

In order to request learning accommodations, the student needs to submit medical or psychological documentation, specifying detailed and reasonable accommodation(s), 2 weeks prior arrival. Please note all documentation must be valid and current (within the past 4 years) and issued by a licensed specialist.

After all required documentation has been received, the Dean's Office will consult with faculty and staff to determine available accommodations.

### **Attendance Policy**

AUR's attendance policy requires that students attend a minimum of 70% of required course meetings in order to receive a passing grade. Failure to attend 70% of the course will result in an F grade. In order to maintain the academic integrity of the Master's programs and to meet the learning objectives, students are expected to attend all classes, meet all deadlines and be present for examinations.

Absences will undermine the focus of class discussions and student interaction.

Absences may be excused in exceptional circumstances, on permission of the instructor. Socially accepted standards of civility are expected in class.

### **Grade Point Average**

A student's grade point average (GPA) is computed by multiplying the quality points achieved by the number of credits for each course. The result is then divided by the total number of credit hours taken. The Cumulative or Career Total Grade Point Average (CGPA) is the grade point average for

all credit hours taken at the University. The GPA and CGPA are calculated by truncating after the second digit after the decimal point.

### Grades

Grades are posted on a secure area of the University's official website and are mailed to AUR degree students only upon written request. Grades computed in the (GPA) reflect the following grade equivalents:

#### GRADE

A	Excellent	94 – 100 points
A-		90 – 93.99 pts
B+	Very Good	87 – 89.99
B	Good	83 – 86.99
B-		80 – 82.99
C+		77 – 79.99
C	Satisfactory	73 – 76.99
C-	Less than Satisfactory	70 – 72.99
D	Poor	60 – 69.99
F	Failing	59.99 – 0

*Grades not computed into the grade point average are:*

W	Withdrawal
AUDIT (AU)	Only possible when the student registers for a course at the beginning of the semester as an audit student
I	Incomplete grade
WIP	Work in progress

Students can obtain no more than 3 C grades (including C+, C and C-) on all courses. Students with four or more C grades will not qualify for submitting their M.A. thesis and completing the program. They will be allowed to repeat a course in order to qualify. Students must obtain at least B- for their M.A. thesis in order to complete the M.A. program. Students must normally complete all coursework before embarking on their thesis.

### Grade Appeals

1. Students dissatisfied with their final grade in a course should contact the instructor of the course as soon as possible.

2. Only after having met with the professor, can students request to see the Director of the Program in which the course in question was offered. If students and Program Directors cannot agree about grades, students may request with the Dean an appeal to the Committee on Academic Fairness, no later than 30 days after the grade has been issued. The Academic Fairness Committee will not make sensitive academic judgments or delve into the academic content of papers, quizzes, or exams, etc., but rather it will determine the fairness and accuracy of the grading process and assessment tools. It will look for human or computer errors in calculation, or basic systemic errors that could be construed as unfair or partial to one student or another. The decision of the committee is final, therefore grades may go up or down depending on the judgment of the four

members of the committee.

3. Students are responsible for laying out the grounds for their appeals in writing: either instructors violated institutional requirements or the criteria for grading laid out in their syllabi. Students will supply to the committee graded work from the course in their possession.

4. When an Academic Fairness appeal is made the Dean will determine if there exists a *prima facie* case for an appeal. If it is determined that no such case exists the Dean will write to the student informing him or her of the decision and the reasons motivating that decision. The decision of the Dean is final. If it is determined that a *prima facie* case for an appeal exists, the Dean will inform the student of this and convene the Academic Fairness Committee (see paragraph above). The Dean will supply the instructor's written explanations of how the student's final grade was reached at and any student work in the instructor's possession. The Registrar will supply the instructor's reports of final grades in the course and student's final examination in the course, and the Dean will supply course syllabi and convene the Academic Fairness Committee.

5. The Academic Fairness Committee, composed of one student representatives appointed by the Student Government and two Faculty members appointed by the Dean, provides a court of appeal for students who believe they have been unfairly treated. The committee is chaired by the Dean or the Dean's designee, who is *ex officio* and non-voting except in the event of a tie. If it upholds a student's appeal, the Dean will change the student's grade to reflect the deliberations of the committee; if the appeal is denied, there is no further appeal.

#### *When students are no longer enrolled at AUR*

Program Directors will consult with instructors and send students no longer enrolled at AUR explanations of how their final grades were reached. If instructors and Program Directors cannot agree about grades, students may request with the Dean an appeal to the Academic Fairness Committee. (see paragraphs 4. and 5.)

#### *When instructors are no longer teaching at AUR*

Program Directors will consult with instructors by email or telephone and explain to students, in person or by mail, how their final grades were reached. If instructors and Program Directors cannot agree about grades, students may request with the Dean an appeal to the Academic Fairness Committee. (see paragraphs 4. and 5.)

### **Course Repetition**

A student will normally be allowed to repeat a course if the original grade was an F, D, C-, C, C+, or W. While the student will earn credit for the course only once, grades for all attempts remain on the transcript and are marked by an asterisk next to the grade. Instead an 'R' to the right of the grade identifies the higher repeated grade that is computed in the grade point average. Both the original course and the repetition of the course will be considered credit hours attempted for the purpose of determining successful course completion percentages.

### **Incomplete Grade Policy**

The grade of Incomplete (I) may be given to a student who is unable to complete a course due to extenuating circumstances. This grade is given at the discretion of the Instructor and only if the student is receiving a passing grade in the course. An Incomplete Contract must be completed for an Incomplete grade to be given. The Incomplete Contract must be signed by both the Instructor and the student. It must detail the work to be submitted, the deadline by which it must be submitted and the grade which should be substituted for the Incomplete should the student not fulfill the contract. The submission deadline should not extend beyond the last day of the following semester.

On completion of the contract, the Incomplete grade must be replaced through the completion

of a Change of Grade form by the Instructor. If no Change of Grade form is received, the default grade from the incomplete contract will become the final grade. An Incomplete grade will not be recognized without proper documentation. An Incomplete grade cannot be replaced by a W. An Incomplete may not stand as a permanent grade.

### **Course Withdrawal (W)**

Students who wish to change their schedule by dropping a course within the published time parameters may do so with the permission of their academic advisor. M.A. students are allowed to drop an elective up until the end of the second week of a regular semester. In this case, students must have advisor approval of the alternate elective that must be completed in a subsequent term and within the Master's program time limits. Students who withdraw from a course prior to completion will be assigned the grade of W up to the withdrawal deadline or F after the deadline. Medical withdrawals will be assigned a grade of W. A change of grade may be allowed for a medical withdrawal. The grade W is not calculated into the CGPA. The grade W will be considered credits attempted for which the student has incurred a financial obligation for the semester and will affect the successful course completion percentage.

### **Standards of Satisfactory Progress**

The Graduate School has minimum standards of academic performance and successful course completion that students have to follow in order to remain enrolled at the University. Students are responsible for recognizing an academic difficulty and for taking steps to resolve it. They should consult with their advisor immediately and, if necessary, seek additional assistance. When it is found that a student is in academic difficulty, and depending upon the severity of the situation, the student may receive:

- a written warning from the Program Director or Dean when the student receives a W, F or a D, or after the second C.
- a written termination of degree candidacy when the student has accumulated three failing grades (grades of F or D).

### **Master's Thesis**

Students enrolling in the Master's degree program are required to write a thesis to complete their degree. Students are not normally permitted to begin the thesis until they have successfully completed all the courses (both core and elective). Students should refer to the requirements of their program for the deadlines for the thesis and the Thesis Defense. See below for the regulations concerning time extensions.

### **Master's Thesis Defense**

The thesis defense will take place the second Fall semester of the 15-month program. A grade of B- or better must be earned for successful thesis completion. At the Thesis Defense, a student may be required to make minor revisions that must be completed to confirm his/her earned grade prior to the start of the following Spring semester.

Students who do not (re)submit the corrected version of the thesis by the agreed deadline will receive their final grade based on the previously submitted version. This may imply that the final grade can be below B-, if the initial grade for the thesis was B- under the assumption that the necessary changes will be made according to the report of the committee to enable a passing grade.

### **Thesis Deferral, Thesis Extension and Maintaining Matriculation**

A thesis deferred by the examiners for major changes at the Defense will be re-examined in the following Spring or Fall, with or without a second oral examination. In this case, students will be required to register for 'Maintaining Matriculation' status (recorded as a no credit course) and pay



the appropriate fee. The status of 'Maintaining Matriculation' does not carry the right to an Italian visa and will affect financial aid.

Students in their final semester may also request a voluntary extension for their thesis prior to the submission deadline. The request should be made in writing to the Program Director as early on as possible, stating the reasons for the request. The Program Director will discuss the request with the Dean and the request will be granted at the discretion of the Program Director, with Dean acknowledgement. Deferred theses must be submitted in the following Spring and will be examined in the same Spring or following Fall semester, according to the requirements of each individual program and at the discretion of each Program Director. Students granted a deferred submission will be required to register for a 'Maintaining Matriculation' status (recorded as a no credit course) and pay the appropriate fee. The status of 'Maintaining Matriculation' does not carry the right to an Italian visa and will affect financial aid.

### **Time Limits**

Students are normally expected to follow a standard course stream in order to complete the Master's program within 15 months of enrollment. Fall enrollment commences in late August or September and the program should be completed by December of the following year. Students may request a personalized course stream designed to complete the MA program coursework over two years (15 credits per year of which 9 credits must be for core courses in the first year). Admissions priority is given to standard course stream applicants and scholarship opportunities are only available to students on the standard course stream.

Even in cases of a personalized course stream, leave of absence and/or thesis extension, there is an absolute deadline of three (3) years from the date of enrollment within which the Master's degree must be completed. Failure to complete all degree requirements within three years, automatically results in termination from the MA program.

### **Leave of Absence**

Students may, in exceptional circumstances, request a Leave of Absence between the first and second semester of study, or between the second semester and the semester in which they register for the thesis. The request must be made by filling out the appropriate form to be submitted to the Program Director, who will discuss the request with the Dean. Granting of a Leave of Absence is at the discretion of the Dean and has a maximum duration of one calendar year.

A Leave of Absence enables automatic readmission under the same academic program. A leave of absence deposit fee is required (Euros€120). This fee will be credited toward the tuition payment once the student returns, otherwise it is non-refundable. Students are advised to contact their academic advisor to understand how a Leave of Absence will affect their degree progression, as well as AUR's Financial Aid Director if they are in receipt of financial aid. A student who fails to file a signed form and pay the required fee by the last day of add & drop and does not return by the start of classes, will be considered to have withdrawn from the University. In that case, a student must reapply for admission under the applicable rules should he or she decide to return.

### **Academic Integrity**

Integrity is fundamental to the academic enterprise. It is violated by such acts as borrowing or purchasing assignments, including but not limited to term papers, essays, and reports; lending to or producing assignments for others (either for or without payment); using concealed notes or crib sheets during examinations; copying the work of others and submitting it as one's own; and otherwise misappropriating the knowledge of others. Such acts are both dishonest and deceptive: if the work submitted to instructors is not the work of the person whose name it bears.

In consequence, the sources from which one derives one's ideas, statements, terms, and facts,



including internet sources, must be fully and specifically acknowledged in the appropriate form. Failure to do so, intentionally or unintentionally, constitutes plagiarism. An act of plagiarism will be reported to the Registrar's office and noted in the student's file. After three incidents of plagiarism, the student will be suspended from the University for at least one semester.

### *Intentional Plagiarism*

Submitting a paper written by someone else - a paper written by another student, a purchased paper, or a paper downloaded from the internet - can only be construed as intentional plagiarism. So, too, is writing a paper for someone else. The evidence is non-debatable.

Such instances will be reported to the Dean, who will require the student (or students) involved to sign the following statement: "Submitting a paper written by someone else as my own work (or writing a paper for someone else) is dishonest. I understand that repeating this offense will result in my suspension or permanent expulsion from AUR." The instance will also be entered on the student's record. A second instance will result in suspension or permanent expulsion from AUR. The instructor will have the following options: failing the student (or students) involved; averaging the zero grade of the plagiarized paper into the student's final grade; or averaging the zero grade of the plagiarized paper into the student's final grade and requiring another paper in its place.

### *Self-Plagiarism*

Unless specifically agreed in advance with the course instructor, each piece of work submitted for a grade should be original and should not have been submitted before. If a student wishes to develop ideas from a previous paper, he or she is advised to summarize the previous work and reference it as with any other citation.

### *The Improper Use of Sources*

Using sources improperly or failing to acknowledge them fully and specifically may be construed as intentional or unintentional plagiarism. In such instances the instructor has latitude in determining the seriousness of the offense and the penalty as follows: failing the student in the course; averaging the zero grade of the plagiarized paper into the student's final grade; averaging the zero grade of the plagiarized paper into the student's final grade and requiring another paper in its place; or accepting another paper in place of the plagiarized paper and dropping the zero grade. The student will also be required to attend the Writing Center for instruction in the proper use of sources.

Such instances will also be reported to the Dean and entered on the student's record. A second instance may result in suspension or permanent expulsion from AUR; a third instance will result in suspension or permanent expulsion from AUR.

### *Cheating on Examinations*

Cheating on examinations in any form whatsoever — using concealed notes or crib sheets, getting help from another student, or giving help to another student — is a serious offense against academic honesty. The instructor has latitude in determining the grade on the examination and the grade for the course: the grade for the examination may be zero, the grade for the course F.

Such instances will be reported to the Dean, who will require the student (or students) involved to sign the following statement: "Cheating on an examination (or helping someone else to cheat on an examination) is dishonest. I understand that repeating this offense will result in my suspension or permanent expulsion from AUR." The instance will also be entered on the student's record. A second instance will result in suspension or permanent expulsion from AUR.

In all these instances students have the option of an appeal to the Academic Fairness Committee.

## **Classroom Behavior**

It is the professor's ultimate responsibility to establish behavioral tone in the classroom. Guidelines on attendance, class participation, tardiness, etc. are to be outlined in the course syllabus or clearly

stated by the professor in class. It is incumbent upon the student to honor these guidelines. While the professor should engage in a policy of positive reinforcement in his or her teaching practices, students must maintain a sense of decorum in the classroom conducive to a high standard of education. AUR does not permit, for example, the use of cell phones during class. All phones must be turned off before entering the room. Students are also encouraged to take care of all personal needs outside of the classroom. Leaving and re-entering class during lectures is not allowed. Disruptions of any sort for any reason other than an emergency are considered a serious violation of classroom decorum. Repeated disturbances of this kind may have academic and disciplinary consequences.

### *Cyber bullying*

AUR has a zero-tolerance policy regarding cyber bullying. Cyber bullying is defined by the U.S. National Crime Prevention Council as, “the intentional and aggressive process of using the Internet, cell phones or other devices to send or post text or images intended to hurt or embarrass another person.” The very nature of education depends upon the free exchange of ideas, and the university classroom is a safe space where ideas are explored and debated in a respectful and thoughtful way. Because cyber bullying attacks the fundamental tenets of intellectual inquiry, any student found guilty of cyber bullying another student or a professor will be immediately suspended from the university.

### **Withdrawal from AUR**

Students wishing to withdraw from the University should complete a Withdrawal Notification form available from Registrar Office or notify the office in writing.

Students with federal aid who withdraw must complete Federal Loan Exit Counseling and will go into the 6-month grace period for loan repayment.

Degree seeking students who do not enroll during the following regular semester (Fall/Spring) and are not recorded on a Leave of Absence or for Maintaining Matriculation will be automatically considered as withdrawn.

### **Graduation**

The formal commencement ceremony is held at the end of the spring semester for degree candidates who have completed all graduation requirements. There are two graduate degree conferral dates (noted on transcripts and diplomas) per year, in December and May. Candidates for degrees are to file a Graduation Request Form at the Registrar’s Office before beginning their final semester of study. Applications for graduation will only be approved by the academic advisor after the advisor has completed a graduation audit. Students must pay the graduation fee by April 30th in order to participate in the ceremony and/ or receive their diploma. Diplomas will be issued only to students in good financial standing with the University and only these students may participate in the commencement ceremony.

Students with federal aid who withdraw must complete Federal Loan Exit Counseling and will go into the 6-month grace period for loan repayment.

### **Graduation with Distinction**

Graduation with Distinction is achieved when a student satisfactorily completes the Master’s degree requirements with a 3.75 or higher cumulative graduate grade point average.

### **Transcript Requests**

An official transcript will be sent to any institution or institutions designated by the student on a Transcript Request form, which is available from the Registrar’s Office ([registrar@aur.edu](mailto:registrar@aur.edu)) and from the AUR website [www.aur.edu](http://www.aur.edu). Only requests bearing a student signature will be processed. Faxed requests are accepted. Students should allow three weeks for transcript processing. A fee will be charged for the service. See the section on ‘**Financial Information**’. Transcripts will not be

issued to students who are not in good financial standing with the University.

### **Family Educational Rights and Privacy Act (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of a student's education records. In compliance with FERPA, The American University of Rome does not disclose personally identifiable information contained in student education records, except as authorized by law and/or those with written consent from the student. Further information can be found on our website.

### **Grievances and Student Complaint Form**

It is not uncommon that students encounter problems during their university study. They may be academic or non-academic in nature. Students are encouraged to seek problem resolution as soon as possible. Problems, complaints and /or grievances may involve other students, staff, faculty or university policies or procedures. It is specifically recommended that in attempting to resolve a problem or dispute that the students be polite, be specific and follow the below guidelines.

Students should first contact the parties or offices directly involved in a frank, respectful way. (Ex: fellow student, faculty or staff member etc.). The focus should be as specific as possible. Issues that are vague are by nature harder to resolve.

However, not all complaints can be resolved one on one. The American University of Rome has created an online process by which a student can file a formal complaint. Complaints placed in writing on this form will be directed to the person who can most appropriately address the complaint. Students will be contacted if additional information is needed and notified of the actions taken regarding the complaint. The Form is available on MyAUR.

### **GRADUATE DEGREES**

All degrees conferred by The American University of Rome are approved by the Department of Education of the State of Delaware. A degree can only be conferred after the degree candidate has satisfied all University and program requirements. Individual program requirements are set out in the relevant section of this publication. The conferred degrees and University graduation requirements are described in this catalog.

For anyone who loves art and culture, a career in cultural heritage is rewarding but also more challenging than ever as heritage finds itself at the center of the so-called “culture wars”. Questions about what heritage to save and who should decide, and how to decolonize museums and institutions are amongst the most important issues of our time. As social pressures have forced contemporary society to reassess versions of the past that were previously widely accepted, heritage is called upon to present new narratives and to address issues of inequality and restorative justice.

The program places emphasis on two aspects of contemporary heritage – community and sustainability. Empowering local communities is recognized as key to ensuring greater equity in cultural representation, protecting human rights and, ultimately, guaranteeing that heritage becomes part of a sustainable society. The program approaches sustainability from three perspectives: economic development including coursework on the business aspects of managing heritage projects, analysis of heritage as a part of development and promoting responsible tourism in heritage sites; heritage protection, addressed by coursework in conservation, protection during conflict and post conflict situations and combatting illegal trafficking and looting; social sustainability by fostering the development of heritage communities.

## Program Goals

1. To provide an overview of the interdisciplinary nature of the field.
2. To give the necessary heritage management tools in line with international, national and regional strategies to enhance cultural heritage management.
3. To provide an understanding of the tools, techniques and processes for documenting and assessing cultural resources, producing management plans, and implementing them.
4. To foster an understanding of the role of heritage agencies and organizations at international, national, regional, local and community levels.

Upon completing the Master’s program in Cultural Heritage students will be able to:

- Communicate orally and in written form at a professional level and debate issues with practitioners in the field.
- Carry out the type of tasks that they would be expected to take on as employees in the heritage management sector, (such as planning, marketing, management and funding of sustainable heritage-related projects and communicating with stakeholders especially at the community level), and in doing so, examine and critique heritage management theory.
- Demonstrate both self-direction and team working skills.
- Critically assess both their own work, and the daily challenges encountered in cultural heritage
- Discuss the contribution of Non-Governmental Organizations (NGOs) and International Organizations (IOs) to cultural heritage.

Students will also be able to clearly demonstrate that they have acquired the following abilities and skills:

- Research skills, necessary to study at the graduate level and to write research papers.
- Ability to plan and execute an extensive research project.
- High level analytical skills.
- Ability to use and analyze source materials, including non-literary sources, and to appreciate the context of these sources.
- Ability to critically analyze the use of heritage in different political, religious, social and ethnic contexts.
- Ability to analyze the role of heritage in creating local, regional, national and transnational

identity and to appraise issues of contested and dark heritage (that is heritage from periods of tragedy or war or discredited political regimes).

- Ability to critically analyze the economics of heritage particularly in relation to conservation needs the impact upon local communities and tourism.
- Ability to defend their thesis.

### **Potential career paths**

The Master's degree in Cultural Heritage will enable students to seek employment in cultural heritage public and private institutions or organizations or pursue research.

In balancing theory and practice this Master's Program will train students for employment in heritage administration, national and international organizations, development control and consultancies, as well as for continuing in academic research.

### **Courses and Thesis**

The Master's degree in Cultural Heritage is a fifteen-month program. It must be completed within three (3) years from the student's first registration date in the Master's Program. The program consists of 21 credits of core courses, 6 credits of elective courses, an internship (3 credits) and the thesis (6 credits).

The tuition fee covers 36 attempted credits. Any additional attempted credits must be paid for, according to the prescribed fee.

**CULTURAL HERITAGE REQUIREMENTS** **36 credits**

**Cultural Heritage core courses** 21 credits

CH	502	Contemporary Issues in Cultural Heritage	
CH	503	Cultural Heritage, Conflict and Peacebuilding	
CH	504	Heritage Economics	
CH	505	Sustainable Conservation (1 credit)	
GSB	501	Principles of Business: Accounting, Finance and Economics	
GSB	502	Principles of Business: Marketing Management and Operations	
GSB	504	Principles of Fundraising (1 credit)	
GSR	503	Research Methodology	
GS	510	GIS: Geographic Information System (1 credit)	
CH	550	Cultural Heritage Internship	3 credits
CH	599	Cultural Heritage Thesis	6 credits

**Cultural Heritage electives\*** 6 credits

Two of the following courses:

ARC	583	Archeology Practicum	
CH	508	Heritage and Tourism: Meeting the Cultural “Other”	
CH	522	Rome & Athens: From Antiquity to Modern Capital City	
PST	503	Negotiation and Conflict Management	

## MASTER OF ARTS IN FOOD STUDIES: POLICIES FOR SUSTAINABLE PRODUCTION AND CONSUMPTION

36 credits

The AUR Master of Arts in Food Studies examines the connections between the production, distribution, and consumption of food, focusing on sustainability criteria. Focus is given to investigating how we affect the Earth's resources with our food choices and how policies and frameworks are formed and implemented at regional, national and sub-national levels by the public sector, business organizations, not-for-profit organizations, and the food industry.

The Program addresses:

- The worldwide societal concerns on the choices facing humankind in relation to feeding an increasing world population, the pressures exercised on natural resources, the loss of biodiversity, the spread of obesity, the persistence of undernutrition and the impact of climate change.
- The critical role that can be played by civil society, the business industry and governments in fostering changes towards a more regenerative agricultural production and a healthier and more sustainable food consumption.
- The need to promote significant actions for a more socially just, inclusive, culturally diversified and resilient food system.

The goal of the program is to provide students with specialized knowledge and practical skills relating to the food system at all levels – from the local to the global – through a cross-disciplinary and international lens. The program hones students' critical thinking and independent research capabilities while cultivating the expertise and transferable skills necessary for the graduate student to pursue a profession in the field or continue to further study.

Upon completing the Program students will be able to:

- Demonstrate a high level of knowledge of the contemporary food system, the main factors impinging on sustainable food systems, production and distribution, and consumption at the global level and relate them to individual countries' situations
- Evaluate the nexus between food production, food consumption, and the environment
- Assess critically nutrition from public health and environmental perspectives
- Analyze the main policies and regulatory frameworks related to food and their implementation at international and national levels
- Examine and compare the main tenets of food-induced rural development policies and programs in both developed and developing countries, with particular reference to Italy within the European context
- Appraise the macroeconomic environment and government policies impinging on the sustainability of food production and consumption
- Perform financial analyses, budget, and forecasting in the food sector
- Write professionally about food across different media.

Beyond course-specific skills and knowledge, students will acquire academic and transferable skills including:

- Conduct research by framing a research question, identifying and applying the appropriate quantitative or qualitative methods
- Analyze and present basic statistical data in a clear and effective way
- Communicate persuasively both orally and in writing, in different contexts and situations, including research paper writing and thesis defense.

### Potential career paths

The Master's degree in Food Studies will enable students to seek employment in international organizations, non-profit or private sector companies.

### Courses and Thesis

The Master's degree in Food Studies is a fifteen-month program. It must be completed within three (3) years from the student's first registration date in the Master's Program.

The program consists of 30 credits of coursework and the thesis (6 credits).

The tuition fee covers 36 attempted credits. Any additional attempted credits must be paid for, according to the prescribed fee.

## FOOD STUDIES REQUIREMENTS

**36 credits**

### Food Studies core courses

27 credits

FS	501	Food, Environment and Society
FS	502	Sustainable Food Systems
FS	503	Nutrition Policies and Programs
FS	504	Food Policy
FS	505	Research Project Design
FS	511	Food, Rurality and Local Development
FS	517	Social and Cultural Dimensions of Food and Eating
FS	518	The Global Food Economy
GSR	502	Research Methods for Social Sciences
FS	599	Food Studies Thesis

6 credits

### Food Studies electives\*

3 credits

One of the following courses:

FS	516	Food Writing Across Media
FS	519	GIS for Food and Agriculture
FS	550	Food Studies Internship

\*Exact selection and number of elective courses offered each semester is subject to change



The MA in Peace Studies is an interdisciplinary program drawing on expertise in international relations, religion, sociology and history to provide students with an in-depth examination of the issues underlying conflict with particular reference to conflicts where religion is a major or underlying factor. The program combines theoretical study with a practitioner element developing key skills and drawing on the expertise of professionals experienced in field work as well academic scholars.

Students will learn to:

- Analyze historical, social and geopolitical factors that underlie contemporary conflict areas;
- Apply theoretical concepts to analysis of peace and conflict;
- Examine the intersection of religion, social trends, politics and economic systems;
- Evaluate the impact of global trends in issues such as human rights, humanitarian aid and migration.

The program also develops transferable skills in the following areas through dedicated courses and through practical exercises embedded within courses:

- Data analysis skills including quantitative techniques, qualitative techniques and social media analytics;
- Techniques of negotiation and conflict management,
- Business skills of the type needed to manage projects including basic finance and accountability, and principles of marketing and management. There is also the opportunity to audit a course in fundraising and complete an internship for those who wish (not included in program fee).

### *Thesis*

All students complete a thesis which may include fieldwork. Students are encouraged to make full use in their thesis of the transferable skills they have developed throughout the program. When choosing a thesis topic students should consider the positions they will be applying for after graduation and use their thesis to gain career traction.

### *Potential career paths*

Students will develop a valuable range of key skills and knowledge suitable for a wide variety of careers related to peace and conflict including roles in national government or other state organizations, international organizations, NGOs, foundations and charities.

### **Program Goals**

Upon completing the Master's program in Peace Studies, students will be able to:

- promote, through an interdisciplinary program, an in depth understanding of the complex intersectionality that underlies current conflicts which includes (but is not limited to) international relations, local politics, religious differences, economics, social inequality, ethnicity and historical narratives;
- examine strategies for peacebuilding (before, during and after conflict) and ways to ameliorate the impact of conflict, particularly on vulnerable and/or disempowered sectors of the community;
- 3. foster practical skills directly related to employment in the area of peace and conflict including (but not limited to) research skills, mediation skills and management skills.

### *Student Learning Outcomes*

- A capacity to analyze contemporary conflicts with reference to current research and theories of conflict and peacebuilding
- A capacity to integrate knowledge of the historical and contemporary involvements of religion in various forms of political culture.
- Development of practical skills for employment the areas of peace and conflict, such as conflict resolution, research skills, and management skills.

## **PEACE STUDIES REQUIREMENTS**

**36 credits**

### **Peace Studies coursework**

PST	501	Religions and Empires
GSR	503	Research Methodology
PST	503	Negotiation and Conflict Management
PST	504	Political Economy of Peace and War
PST	511	Peace, Politics and Religion
PST	512	Political Islam in Context
PST	513	International Law and Human Rights Protection
PST	514	Democracy and Government; Contemporary Challenges
PST	515	International Response to Humanitarian Crises

PST 599 Peace Studies Thesis (6 credits)

Plus one of the following courses:

GSB	501	Principles of Business: Accounting, Finance and Economics
GSB	502	Principles of Business: Marketing Management and Operations

Additional available courses (for an audit fee):

GSB	504	Principles of Fundraising (1 credit)
PST	550	Peace Studies Internship (3 credits)

\*Exact selection and number of elective courses offered each semester is subject to change

## **COURSE DESCRIPTIONS**

This section of the catalog includes descriptions of all AUR Graduate courses. For a list of courses offered in a given semester see the Course offerings on our website [www.aur.edu/gradschool/](http://www.aur.edu/gradschool/)

*Many of AUR's courses include on-site components within Rome and others require day trips or weekend or longer travel in Italy or beyond. Students are required to pay for their expenses for any entrance fees, travel costs or accommodation related to these courses.*

### **ARC 583 – ARCHEOLOGY PRACTICUM**

This is an archaeology practicum course and it must be taken in conjunction with a field school organized by AUR. This course is suitable for students who have no prior experience of archaeological excavation. In addition to the practical experience students will be required to submit a paper within 10 days of the end of the excavation on an aspect of Cultural Heritage.

*3 credits.*

### **CH 502 - CONTEMPORARY ISSUES IN CULTURAL HERITAGE**

This course will investigate the most pressing and contentious issues in Cultural Heritage today. It is intended to foreground some of the arguments which will come up in other courses such as contested heritage, authenticity, interpretation, sustainability etc. It may also include guest lectures from heritage practitioners in order to understand the practical implications of theoretical issues. The precise subject matter will be adjusted to focus on current real-world issues.

*3 credits.*

### **CH 503 – CULTURAL HERITAGE, CONFLICT AND PEACEBUILDING**

Cultural heritage has become increasingly important as a symbol of identity at an individual, community, national and international level. Heritage identity can help to create cohesion and a spirit of community or it can be a source of conflict. In post conflict scenarios cultural heritage projects can be a part of the stabilization process and reconstruction of the community. This course will explore current heritage issues critically analysing sources of conflict and strategies for positive peacebuilding between and within heritage communities.

*3 credits.*

### **CH 504 – HERITAGE ECONOMICS**

This course provides students with a foundational understanding of the ways in which economic analysis can be applied to cultural institutions and heritage resources. The course will enable archaeologists and practitioners in cultural- and heritage-related fields to apply economic reasoning to issues in their fields and to become well-informed and critical consumers of economic analysis.

*3 credits.*

### **CH 505 - SUSTAINABLE CONSERVATION**

This course will examine the theory and practice of sustainable conservation. The course will focus on issues that form the current debate on conservation such as documentation and information management, values and interest groups and stakeholder engagement as a form of site preservation. The course will also provide students with the necessary tools and set of examples for selecting sites for preservation, with a focus on preventive conservation. Reactive intervention is not sufficient to balance the long-term preservation of resources with the contemporary needs of users, and holistic approaches are currently being theorized, problematized and explored worldwide. Preventive conservation and maintenance are two approaches that greatly facilitate the responsibilities of the manager, reducing the need for costly, labor-intensive conservation and restoration projects. Students will also learn practical methods for the physical conservation of different categories of cultural resources and will master a technical vocabulary adequate to communicate with

conservation specialists.

*1 credit.*

### **CH 508 – HERITAGE AND TOURISM: MEETING THE CULTURAL “OTHER”**

Heritage tourism is considered to be a vital source of income for many communities, but it can also lead to negative impacts. ‘Overtourism’ in historic cities has led to local people being displaced and has damaged the historic environment. In the global south the development of a tourism industry has often resulted in an undermining of traditional practices and values. Through on-site visits, lectures, seminars and interactive classroom discussions this course will explore the challenges facing heritage tourism in the 21st century. Particular emphasis will be placed on factors affecting the impact on host communities, the visitor experience and developing heritage tourism in a way that is both ethical and sustainable in the long term.

*3 credits.*

### **CH 522 – ROME, & ATHENS: FROM ANTIQUITY TO MODERN CAPITAL CITY**

This 10 day field course taking place on-site in Rome and Athens explores the issues facing archaeological heritage management in two World Heritage cities which are also capitals of their respective nations. These cities are required to balance the needs and expectations of modern development with preservation of their cultural heritage and continue to act as the focus of national identity. Athens, like Rome, is a classical city dependent on heritage tourism, but it has a very different position as a national capital and dissimilar conservation issues. The course will include a trip to Athens.

*3 credits. Students are expected to find and pay for their own flight to and accommodation in Athens. In addition there will be a field-study fee of approx. Euro 300.*

### **CH 550 – CULTURAL HERITAGE INTERNSHIP**

This is a practical internship with a Cultural Heritage organization. It requires 150 hours of practical work experience, a journal with the daily activities detailed as well as reflections on the internship as a learning experience and a presentation and written paper at the end of the work experience period. AUR will make every effort to place a student in the best possible situation but students should be aware that internships in Italy are not abundant due to Italian employment laws. Students are advised to begin thinking well ahead of time of the kind of internship they would like and to have a few alternatives in case their first choice does not work out.

*3 credits.*

### **CH 593 – SUSTAINABLE CULTURAL HERITAGE INDEPENDENT STUDY**

Highly focused students with specific career goals or research aims may in exceptional circumstances be permitted to register for independent study of a topic in depth, not covered by the courses offered by the MA in Cultural Heritage or other MA Programs of the University. The topic will be decided in collaboration with the instructor. Students will develop a goal statement for the independent study, the related learning objectives, the timetable for completion, a preliminary list of readings and the final product. This could be a research-based paper or it might be a written paper that accompanies a technical project (e.g. a video or other digital media communication). In addition to the final product, students will keep a journal of the work undertaken, commentary on readings and results of the independent study. Independent study requires approximately 150 hours of learning activities and it will involve a schedule with number and frequency of contact hours between the student and the supervisor.

AUR reserves the right to limit the offering of an independent study - individual applications will require the approval of the Dean and Program Director.

*3 credits.*

## **CH 599 – CULTURAL HERITAGE THESIS**

The thesis will be focused on a particular topic identified by the student as an area of particular interest and/or pertinent to his/her future career in Cultural Heritage. The length of the thesis should be between 25,000 and 30,000 words. The thesis enables a student to demonstrate the knowledge and skills acquired during coursework, as well as their ability to conduct a research project and produce high quality academic paper. Work on the thesis consists of intensive consultations with the thesis advisor, research work, and thesis writing. Upon successful submission of the thesis, students are required to defend the thesis in form of an oral examination. Students are examined by a committee of three professors: the thesis advisor and two other reviewers with an expertise in the field related to the thesis topic. If possible, the examination committee should have one external member.

*6 credits. Pre-requisites: Completion of all coursework for the M.A. in Cultural Heritage.*

## **FS 501 – FOOD, ENVIRONMENT AND SOCIETY**

How do we affect the Earth's resources with our food choices? This course covers the interrelationship of food and the environment: it reviews the global agri-food system, its structure and evolution with particular reference to global food security. Through an interdisciplinary perspective, it will discuss the existing knowledge on the major global challenges for food production, including climate change, depletion of natural resources and changes in diets. The social, economic, cultural and psychological determinants of food consumption habits and patterns will be analyzed with the view to exploring the linkages between sustainable production and sustainable diets. The governance of the agro-food system will be examined: the mandates of the UN agencies, the main regulatory frameworks and associated intergovernmental processes, transnational and national civil society and social movements. The course includes one or more field trips to UN Agencies.

*3 credits.*

## **FS 502 – SUSTAINABLE FOOD SYSTEMS**

The aim of the course is to review the conceptual and analytical frameworks for the 'sustainability' of the food system and to analyze how sustainability is pursued in practice by different actors. The food system refers to all processes involved in the production, processing, consumption and disposal of food; it implies the involvement of different sectors, disciplines and stakeholders and the intersection with aspects of public health, environment as well as social and economic development. The course will review and analyze the co-existence of multiple contemporary food systems and their sustainability, from the global to the community level, from primary production to agribusiness, including the role of institutional actors and social movements in imagining and practicing alternatives to the current industrial food system. The course includes transferable skills related to management of projects dealing with sustainability. One or more field trips to regional and local food systems in Italy will also be included.

*3 credits.*

## **FS 503 – NUTRITION POLICIES AND PROGRAMS**

The course covers nutrition from a public health and environmental policy perspective, as debated and applied at both international and national levels. The main definitions and concepts are provided related to macro and micronutrient requirements, human metabolism and diet-related diseases, such as under-nutrition, malnutrition and over-nutrition. Special emphasis will be given to food safety and food safety policies, including foodborne pathogens and surveillance, antibiotic resistance, food labeling, food additives and allergens, chemical use in food production, genetic modification of food and the new genome editing techniques applied to agriculture. The course analyzes critically current nutrition problems and challenges and reviews the regulatory frameworks and policy options towards healthy, balanced and environmentally sustainable diets.

*3 credits.*

### **FS 504 – FOOD POLICY**

This course surveys the rationales, instruments and practices of food policy. It provides an overview of the conceptual background, features and aims of food policies, and the regulatory frameworks in both developed and developing countries. The first part of the course discusses the different approaches followed and the disciplinary contributions to policy and practice from agriculture, public health, trade and environment perspectives. The influence of stakeholders and governance structures on policy formulation and implementation are also highlighted. The second part covers the evolution of food policies and regulations at the global, regional and national levels and their implications. In addition to long-standing concerns about food security and nutrition, the course will also emphasize the food system's growing challenges related to public health, food justice and sustainable paths of global food production and consumption.

*3 credits.*

### **FS 505 - RESEARCH PROJECT DESIGN**

This course provides research guidance for students to carefully plan and prepare their Master's thesis in Food Studies. This is a course largely based on classroom interactions and practice. Classes make creative use of lectures, discussions, and peer reviewing to help students through the various steps of the planning and writing process. Students will be asked to report on their progress and discuss with other students and their instructor methodological issues and difficulties that they may face during the preliminary work on their social science thesis. The course covers the following: exploring the field and determining the subject and research question(s) of their thesis; achieving mastery of the necessary research methods; data analysis; developing the ability to think scientifically; and proficiency in academic writing. The successful student will develop a solid and methodologically feasible research proposal as basis for her/his Master's thesis.

*3 credits.*

### **FS 511 – FOOD, RURALITY AND LOCAL DEVELOPMENT**

The course explores the role of food in influencing and shaping local development in rural areas. It examines the scope and characteristics of local food systems and the markets for typical products. It also reviews the range of other products and services delivered by rural areas for rural and urban communities. The course covers the main tenets, practices and processes of rural development, with specific reference to developed countries, but considering also the global food markets and developing countries' experiences. Rural development paths based on the multiple functions of farms will be analyzed in relation to local food systems as well as to the new roles that rural areas and actors can play to address emerging social needs and demands. The course will possibly include field visit(s).

### **FS 516 - FOOD WRITING ACROSS MEDIA**

This course will examine food writing in relation to food production; its economic, environmental and social sustainability; and the social and cultural dimensions of food consumption. It will cover food writing in its various professional forms, across different media and for different audiences: writing non-fiction essays, analytical papers, personal narratives, blogs, policy briefs, press releases and writing for newspapers, magazines and websites. Examples of such writing will be drawn from a wide range of writers and organizations. Students will also take photographs and video to accompany their work. Italy is our classroom and textbook so students should be prepared to visit locales and institutions where food plays a role.

*3 credits.*

### **FS 517 – SOCIAL AND CULTURAL DIMENSIONS OF FOOD AND EATING**

This course aims at enabling students to identify the meaning and significance of food in different societies by exploring the way that culture, gender, socioeconomic status and religion influence food choices and preferences. Eating habits and patterns -namely how we eat, what with eat and



with whom we eat- are key elements in determining and communicating social identities. In Social and Cultural Dimensions of Food and Eating we will determine how people use food to define themselves as individuals, groups or whole societies. We will discuss food taboos and beliefs, the historical dynamism of food habits, contemporary food trends, indigenous sovereignty rights over natural resources and contemporary critical issues as food access, malnutrition and food vulnerability as a climate change consequence. Identifying and defining the differences between eating and nutrition, the course will provide a holistic perspective on the study of food, tackling its influence on body perceptions and health issues. Furthermore, the course will provide qualitative research methodological tools for applied research and project work on food and eating in both industrialized and developing countries' social and cultural contexts.

*3 credits.*

### **FS 518 – THE GLOBAL FOOD ECONOMY**

This course introduces students to key concepts in economics as applied to the food system, and in finance and accounting. Microeconomic concepts are covered as they relate to consumption, production, marketing and information, as well as associated externalities and public goods. Emphasis will be on concepts and analyses relevant to agriculture and the food system e.g. global food trade, market structures, supply chains and networks. Basic concepts and theories of macroeconomics are elaborated, including national income, unemployment, inflation, growth, together with key policy issues of stabilization and sustainability. The last part of the course provides a survey of finance and accounting principles and methodologies. Case studies, lecture and in class exercises provide for a practical and active learning approach. The course assumes no prior knowledge of economics and finance. The course may include a field trip.

*3 credits.*

### **FS 519 - GIS FOR FOOD AND AGRICULTURE**

A Geographic Information System (GIS) is a computer-based tool that analyzes, stores, manipulates and visualizes geographic information, usually in a map. With increased awareness of geospatial technologies and their role in society, food studies and agriculture continue to embrace GIS to adapt to changing circumstances. By better understanding how features within the landscape interact, decision makers can optimize operational efficiency and improve social and economic returns. This course will analyze this system through case-studies from different contexts allowing to gain more experience and knowledge on the potential of GIS as a tool to manage programs that support farmers and the environment as well as decision-making for food processing and distribution. This course will cover a general introduction to GIS using a free and open source QGIS software package. Students will also critically assess the contribution of GIS to the theoretical and methodological development of food studies and agriculture worldwide.

*3 credits.*

### **FS 550 – FOOD STUDIES INTERNSHIP**

This is an internship with an organization working on food-environment related matters. It requires 150 hours of work experience, a journal with the daily activities detailed as well as reflections on the internship as a learning experience and a presentation and written paper at the end of the work experience period.

*3 credits.*

### **FS 593 - FOOD STUDIES INDEPENDENT STUDY**

Highly focused students with specific career goals or research aims may in exceptional circumstances be permitted to register for independent study of a topic in depth, not covered by the courses offered by the MA in Food Studies or other MA Programs of the University. The topic will be decided in collaboration with the instructor. Students will develop a goal statement for the

independent study, the related learning objectives, the timetable for completion, a preliminary list of readings and the final product. This could be a research-based paper or it might be a written paper that accompanies a technical project (e.g. a video or other digital media communication). In addition to the final product, students will keep a journal of the work undertaken, commentary on readings and results of the independent study. Independent study requires approximately 150 hours of learning activities and it will involve a schedule with number and frequency of contact hours between the student and the supervisor.

AUR reserves the right to limit the offering of an independent study - individual applications will require the approval of the Dean and Program Director.

*3 credits.*

### **FS 599 – FOOD STUDIES THESIS**

The thesis enables students to demonstrate the knowledge and skills acquired during coursework, as well as their ability to conduct a research project and produce a high quality academic paper. It will be focused on a topic identified by the students as an area of particular interest and/or pertinent to their future career. The length of the thesis should be between 25,000 and 30,000 words. Work on the thesis consists of intensive consultations with the Thesis Advisor, research work and thesis writing. Upon successful submission of the thesis, students are required to defend it in an oral examination.

*6 credits. Pre-requisites: Completion of all coursework for the M.A. in Food Studies.*

### **GS510 - GIS: GEOGRAPHIC INFORMATION SYSTEM**

A Geographic Information System (GIS) is a computer-based tool that analyzes, stores, manipulates and visualizes geographic information, usually in a map. This course is aimed at graduate students in different fields (e.g., food studies, cultural heritage, art history, etc.) allowing them to gain more experience and knowledge on the potential of GIS as a tool to aid in evidence informed policy and decision making. This 1-credit course will cover a general introduction to GIS using a free and open source software package. This course has been designed for those with little or no GIS experience.

*1 credit, 15 hours.*

### **GSB 501 – PRINCIPLES OF BUSINESS: ACCOUNTING, FINANCE AND ECONOMICS**

This course provides a survey of accounting, finance and economics basics. Accounting methodologies, financial analysis, valuation, and macro and micro economics (fiscal and tax policy, privatization, investment, tariff/subsidy, regulation), are studied for both large and small organizations and enterprises. Case studies, lecture and in class exercises provide for a practical approach to financial business management. Valuation, international macroeconomics, public goods, externalities and the role of business in society are also examined. The course assumes no prior knowledge of business techniques or terminology.

*3 credits.*

### **GSB 502 – PRINCIPLES OF BUSINESS: MARKETING MANAGEMENT AND OPERATIONS**

This course teaches the core elements of marketing in nonprofit, public, for-profit and social enterprise organizations. In the first section, students examine the strategic marketing process from initial research and analysis through writing a marketing plan. The second course section highlights the latest tactics used in executing the plan, including digital content marketing and offline real time techniques. The course content reflects continuing changes in the operating environment, including the imperative to develop sustainable organizations, the impact of digital technologies, the continued blurring of boundaries among the nonprofit, for-profit, and public sections in the economy and the increasing interconnectedness of local and global markets.

*3 credits.*



### **GSB 504 – PRINCIPLES OF FUNDRAISING**

Fundraising is a complex and potentially very time-consuming task; so that a carefully targeted approach will certainly save time and produce better results for the hard-pressed academic, archaeologist or heritage manager. This course will examine the matter of funding from the applicant's point of view, looking at questions such as how to choose an appropriate funding source (government, private, corporation, NGO or individual donor) and develop a relationship with them, how ethics impinge on that choice, and the reporting procedures and proof of sustainability which may be required if you are successful. At the end of the course, students will be challenged in a group project to produce a complete campaign plan for an actual non-profit organization.

*1 credit.*

### **GSR 502 – RESEARCH METHODS FOR SOCIAL SCIENCES**

This course aims at enabling students to appraise the main aspects, potential and limits of theoretical and applied social research methods, and to use them appropriately according to their specific research needs. The course covers the epistemology of social science and the logic of research design. It reviews the steps in the research process from the research idea to the research questions, formulation of hypotheses and deciding on method. Both qualitative and quantitative research methods will be described and practiced. The main methodological problems of quantitative and qualitative analysis, data gathering, data quality and interpretation of evidence will be discussed. Presentation skills for researchers will be explained and practiced.

*3 credits.*

### **GSR 503 – RESEARCH METHODOLOGY**

This course provides a background research methodology for graduate students of Cultural Heritage. The course will develop skills in the areas of on-line and library research, quantitative analysis, focusing on appropriate use and interpretation of quantitative techniques, qualitative analysis, analysis of social media data. The last part of the course will be devoted to developing a research proposal that will be the basis of the thesis to be carried out over the summer and fall semesters.

*3 credits.*

### **GSW 010 - ADVANCED WRITING FOR GRADUATE RESEARCH**

This course prepares students to plan, research, and write academic-level research papers autonomously. Students are guided through all writing stages, from preparing or reviewing an articulated research proposal, to collecting sources and arranging them in an annotated bibliography, to outlining, drafting, and, finally, completing the paper in accordance with current MLA guidelines.

*No credits. Pre-requisites: ENG100 or ENG101 or placement test. Extracurricular course fee required.*

### **ITL 010 - SURVIVAL ITALIAN LANGUAGE SKILLS**

The course introduces students to important features of Italian language and culture through everyday communicative and social situations providing the basic structures in the four areas of language skills: listening comprehension, speaking, reading, and writing.

Some of the topics studied in the course include: introductions and greetings, structures and vocabulary for expressing basic personal information, express likes and dislikes, recount recent past actions, expressions and vocabulary for real-life situations, such as the bar, restaurant and shopping contexts. Although the focus of the course is to develop oral skills (speaking and listening comprehension) students will be able to read simple written texts in Italian and write short paragraphs on familiar topics.

*No credits, 30 hours.*

### **ITL 020 - ACTFL ITALIAN OPI TRAINING WORKSHOP**

This 30-hour workshop conducted over four days and led by an ACTFL-certified instructor trains

participants in the techniques and skills necessary for oral proficiency testing. At the end of the workshop, participants will receive a certificate of attendance and are eligible to pursue certification through ACTFL. ACTFL Tester Certification is a highly-valued professional credential, recognized nationally and internationally.

*No credits.*

### **ITL 500 - PRINCIPLES AND PRACTICES IN TEACHING ITALIAN LANGUAGE AND CULTURE**

This seminar offers professional development for teachers of Italian. Composed of 60 academic hours, the seminar helps participants improve their teaching strategies through the study of innovative methods in language and culture instruction and creative ways to tackle learning problems.

*4 credits.*

### **ITL 502 - MULTI-DISCIPLINARY PERSPECTIVES IN ITALIAN LANGUAGE TEACHING**

This 1-week seminar offers professional development for teachers of Italian. Composed of 30 academic hours, the seminar helps participants improve their teaching strategies through the study of innovative methods in language and culture instruction and creative ways to tackle learning problems.

*2 credits. Pre-requisites: Bachelors degree or 24 university credits in Italian.*

### **PST 501 - RELIGIONS AND EMPIRES**

The course provides students with a systematic knowledge and understanding of religious topography and religious history of Rome, Europe and the Mediterranean. It explores various religious traditions from the foundation of Rome to the Protestant Reformation. The focus is on topics related to the ancient Etruscan religion, Roman religious beliefs and practices, Judaism, Christianity and Islam, as traditions that shaped to a significant extent the cultural and political history of Rome, Italy and Europe. Students will also learn about the cultural, social and political impact of these religious traditions on the later development of Europe and the Western world in general. This course enables students to choose elective courses and helps them design their own academic profile, which best suits their research interests and future careers.

*3 credits.*

### **PST 503 – NEGOTIATION AND CONFLICT MANAGEMENT**

Conflict is part of daily life: it can be destructive as well as constructive but it needs to be dealt with productively. Resolution is a collaborative process by which differences are handled and outcomes are jointly agreed by the interested parties. It is the transformation of the relationships and situations such that solutions are sustainable and self-correcting in the long term. This course will introduce the student to the common causes of conflicts, and enable them to understand how and why they appear.

Techniques and methods to approach, manage and resolve conflicts will be introduced, including the strategies of good listening and good communication skills. Various techniques will be examined and applied using selected case studies, including negotiation from a humanitarian perspective and negotiation with armed groups.

*3 credits.*

### **PST 504 - POLITICAL ECONOMY OF PEACE AND WAR**

This course focuses on the international political and economic aspects of conflicts from WWII up to today. It explores the concepts of Empire and Hegemony in the contemporary international affairs. The course also investigates various theories and strategies to avoid conflicts, such as hegemonic stability theory, balancing between major powers, cooperation within international institu-

tions, trade integration, or socialization of norms and principles.

The absence of a major war on a global scale does not indicate the presence of peace, since conflicts and competitions take place on a different level (through, for instance, trade wars, sanctions, boycotts, embargos, etc.). In addition to that, global actors in contemporary international political economy (ranging from states, religious and non-governmental organizations, to multinational corporations, arm dealers, transnational extremist organizations, etc.) often have competing objectives when weighing the costs and benefits of war and peace. Only when the actors of conflicts, and the political economy factors that drive them are addressed, can one understand the conditions of resolving the conflicts and promote peace.

*3 credits.*

### **PST 511 - PEACE, POLITICS AND RELIGION**

The course explores the relationship between politics and religion since the birth of Western modernity. The course will equip students with the conceptual tools necessary for the analysis of how religion and religious institutions affect the State and vice-versa. The course also addresses various theories of religion as part of the socio-political sphere, ranging from the classical secularization paradigms, to the issue of post-secularization. Various case studies will be examined, ranging from the period of early modernity up to the present.

*3 credits.*

### **PST 512 - POLITICAL ISLAMI IN CONTEXT**

The topic of “political Islam,” or the relationship between Islam and politics, became especially important in the post 9/11 world, and with the rise of religious fundamentalism. This topic does not only concern scholars but also government officials, analysts and experts. The main purpose of this course is to examine the political dimension of Islam in the context of an increasingly globalized world. Among the more specific issues that the course will address are the issues of 1) the potential of Islam, both as a set of beliefs and concrete, contemporary institutions and practices, for the affirmation of peace and peaceful co-existence of different cultures, ethnicities and religions, 2) the relationship between Islamic teachings and practices and religious extremism and terrorism, 3) the contemporary Islam in the West.

*3 credits.*

### **PST 513 – INTERNATIONAL LAW AND HUMAN RIGHTS PROTECTION**

This course is a study of the current system of international law, tracing its historical development and concluding with a discussion of recent proposals to strengthen international system of law and justice. The course will also look into the recent cases relevant for the international legal system, such as the cases of international terrorism, genocide and the work of international tribunals, and the International Court of Justice.

*3 credits.*

### **PST 514 - DEMOCRACY AND GOVERNMENT: CONTEMPORARY CHALLENGES**

This course explores the complexities of governmental system and functioning in the contemporary global society. The course will explore different countries, focusing on the issue of democracy and government in regard to the country's size, geo-political position, official ideology and economic development. Students will have the opportunity to learn about the functions of political/state institutions and the factors that influence political processes in the global era, such as constitutions, legislation procedures, interest groups, political parties, elections, NGOs.

*3 credits.*

### **PST 515 – INTERNATIONAL RESPONSE TO HUMANITARIAN CRISES**

The course enables students to understand the functioning of international humanitarian inter-

ventions and aid supply in countries affected by a crisis (such as conflicts or natural disasters). It gives a firsthand understanding of what it is like to work under pressure in difficult circumstances. The course provides students with both theoretical and practical knowledge in order to equip them with all the tools necessary for a successful work in the humanitarian sector. The course uses interactive tools and scenario-based teaching (such as simulation exercises).

*3 credits.*

### **PST 550 – PEACE STUDIES INTERNSHIP**

This is a practical internship with a Peace Studies or related organization. It requires 150 hours of practical work experience, a journal with the daily activities detailed as well as reflections on the internship as a learning experience and a presentation and written paper at the end of the work experience period. AUR will make every effort to place a student in the best possible situation but students should be aware that internships in Italy are not abundant due to Italian employment laws. Students are advised to begin thinking well ahead of time of the kind of internship they would like and to have a few alternatives in case their first choice does not work out.

*3 credits.*

### **PST 599 - PEACE STUDIES THESIS**

In order to complete the MA degree in Peace Studies students are required to write an MA thesis. Students are expected to conduct their thesis preparations in intense consultations with their advisor. Preparations include specification of the thesis topic, development of the draft thesis, choosing appropriate methods, research and/or practical work, study trips (if necessary), work in archives, and other required activities. MA thesis should be related to the practical work, and based on experiences, knowledge and data that students collected during their internship period. The thesis will expand students' knowledge on a particular subject, and will prepare them for future professional work.

*6 credits. Pre-requisites: Completion of all coursework for the M.A. in Peace Studies.*

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